

## CURRENT OPPORTUNITY

Title: **Director of Operations**

Employment Type: **Full-time**

Experience: **Senior**

### **Join a dynamic team, focussed on helping Municipal Governments “Connect and Simplify Municipal Information.”**

We are a software and service company with the goal of being an Alberta based technology company recognized across Canada. We are a small team that has seen year over year growth and is well positioned to increase our presence within the niche rural and small urban market, and we are looking for top-talent team members who can help take us to the next level.

### **About MuniSight.**

MuniSight is a fast growing and award-winning technology company that serves small urban and rural municipal governments across Canada. We offer competitive compensation, full paid vacation, and comprehensive health & dental benefits. We focus a lot of energy on professional development as we want our employees to ride the wave and grow with our business. We strive to be an example of a successful high-growth technology company in Alberta, and our team members depend on each other to make it happen.

### **Position Overview.**

- Exceed client expectations through the delivery of our products and services.
- Drive a culture of high performance and a positive work environment.
- Integrate multiple teams at multiple locations.
- Financial accountability including budgeting and identifying areas of improvement.
- Build a team structure that can scale across brands.
- Create the development and delivery of operational efficiencies throughout.
- Take operational leadership of all delivery of services and software offerings.
- Represent best practices and support commercialization of offerings representing the future of the organization.
- Develop and execute KPI's throughout the organization.
- Create and rollout a gameplan to align the brands processes and tools.
- Sound communication and presentation skills, and familiarity with project management.
- Be the leader of a team everyone wants to be a part of!

### **Position Requirements.**

- Min. 7 years experience leading multiple teams with priorities
- A College or University degree/diploma, or additional experience.
- Knowledge of software support, SaaS business models, or municipal space preferred.
- Exceptional interpersonal, communication, and collaboration skills.
- Strong organization and analytical skills; outstanding attention to details.
- Experience developing and managing budgets and preparing business plans.
- Demonstrated ability to build, manage and mentor high performance teams.
- Experience successfully integrating teams.



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- Highly effective decision making skills.
  - Strong operational capabilities.
  - Proven ability to scale a technical services team.
  - Ability to build rapport and trust quickly, including vendors, clients, staff, and other audiences.
  - Strong ability and willingness to learn.
  - Adaptive and flexible.

**To apply.**

To apply, contact:

Email: [teresa@munisight.com](mailto:teresa@munisight.com)

Email subject: Opportunity: Director of Operations